

**BOARD OF DIRECTORS – ACTION SUMMARY**  
**Thursday, April 26, 2007 – 6:00 p.m.**

**Administration Building – Board Chambers**  
**2101 Hurley Way, Sacramento, CA 95825**

**CALL TO ORDER**

The meeting was called to order by Vice President Trujillo. Board Members present: Clark, Goold, Granados, Jones, Lawson, Trujillo, Valley. Directors Kelly, Engellenner, absent. Staff: Fire Chief Mette, General Counsel Margarita, Board Clerk Tilson.

**PLEDGE TO FLAG**

**METRO CABLE 14 ANNOUNCEMENT**

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Sunday, April 29 at 6:00 p.m. and Monday, April 30 at 9:00 p.m. on Channel 14; Webcast at [www.sacmetro cable.tv](http://www.sacmetro cable.tv). A VHS copy is also available for checkout from any library branch.

**CIVILIAN AWARDS—(Mette/Pebbles):**

**LIFE SAVING COMMENDATION—  
PATRICK QUINN**

Patrick Quinn received a Life Saving Commendation from Fire Chief Mette in recognition of his heroic actions on March 21, 2007 at the Country Club Mall. His selfless and immediate reaction including the performance of CPR on an unconscious person without pulses contributed to the citizen's recovery.

Vice President Trujillo stressed the importance of learning CPR to save a life and thanked Mr. Quinn.

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN  
DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA**

None.

**CONSENT AGENDA:**

1. Board Meeting Action Summary—April 12, 2007
- **Board Action:**  
*Lawson/Goold—approve the consent Agenda. Directors Clark, Goold, Granados, Jones, Lawson, Trujillo, Valley, AYE. Directors Engellenner, Kelly, absent. Motion carried.*

**ACTION ITEM(S):**

1. **Helicopter Fire-Fighting and Rescue Pilot Job Description—(Johnson)**
  - Presented minor changes to the job description adopted by the Board on March 22, 2007.
  - Staff recommended the job description be approved with revisions in Section a. of the License Requirements to read, “. . . Class C, at time of appointment” with a time limit of six months to obtain a Class B; Section d., “Possess, or obtain within 90 days of employment” an interagency Helicopter Pilot Qualifications Card . . .”

The purpose for these revisions are to allow for a larger recruitment base and to be similar to other job description requirements already in place within the agency.

Counsel Margarita corrected the record stating that on Page 1, second section, “Incumbent” is the proper terminology.
  - The Policy Committee recommended the revised job description be referred to the full Board for approval.
  - **Board Action:**  
*Goold/Granados—approve the staff recommendation. Directors Clark, Goold, Granados, Jones, Lawson, Trujillo, Valley, AYE. Directors Engellenner, Kelly, absent. Motion carried.*

**2. Life Pak 12 Heart Monitor Purchase—(Cantelme)**

- Proposal to purchase seven Life Pak 12 heart monitors from Medtronic, the sole provider, which is the standard heart monitor used by Metro Fire.
- The fiscal impact for the proposed purchase is \$127,082, which includes additional batteries, charging stations, and a two-year maintenance agreement. Funds are available in the EMS Division budget for fiscal year 2006-07.
- Director Granados declared a conflict of interest and recused himself from voting.
- **Board Action:**  
*Goold/Valley—approve the staff recommendation. Directors Clark, Goold, Jones, Lawson, Trujillo, Valley, AYE. Director Granados, recusal. Directors Engellenner, Kelly, absent. Motion carried.*

**3. Bid Award—Security Panels and Monitoring—(Latta)**

- In response to a Request for Bids, the following were received:

<b><u>Company</u></b>	<b><u>Bid</u></b>
Securitas Systems	\$38,870.63 (Failed to file a complete proposal – Non-Responsive Bid)
Simplex Grinnell	\$45,335.00 including sales tax and 3 years monitoring (Nationwide Company with Sacramento Office)
First Solutions	\$53,899.00 including sales tax and 3 years monitoring (Sacramento Company)

SimplexGrinnell was identified as the lowest responsible, responsive bidder. Securitas Systems did not provide the mandatory requirements for the RFP. Securitas Systems did not provide the Surety payment nor did they include the two (2) software packages that the District informed all bidders that attended the mandatory walk through. First Solutions did not provide one (1) software package that the District requested and is the most expensive bid over a three (3) year period as well as a one (1) year contract. SimplexGrinnell provided all mandatory items in their bid and has the least expensive monitoring cost.

- Director Granados expressed concern that the issue of compatibility be inclusive in the bid.

Debbie Martin, Purchasing Agent, stated all bids were evaluated by staff and Technical Services to answer questions on any disparity. Technical questions would be referred to IT.

- Counsel Margarita stated the actual formal bidding is a blind process to prevent giving an unfair advantage. If instructions are not followed, it is a non-responsive bidder. In this case, they were rejected for being non-responsive in several areas. Phone calls and follow-up are not made because it is the responsibility of the bidder, a corporation or company.
- Staff recommended the Board authorize the purchase of the necessary upgrades for the District's existing fire and security panels and three years of monitoring from Simplex Grinnell in the amount of \$45,335.
- **Board Action:**  
*Goold/Jones—approve the staff recommendation. Directors Goold, Granados, Jones, Lawson, Valley, AYE. Directors Clark, Trujillo, abstained. Directors Engellenner, Kelly, absent. Motion carried.*

**4. Bid Award—Data911 Extended Warranty Agreement on Mobile Data Terminals (MDT)—(Latta)**

- Staff recommended the Board award the bid to Data911, a sole source, for an extended warranty to June 30, 2009, on all Data911 mobile data terminals for \$63,904.
- **Board Action:**  
*Granados/Valley—approve the staff recommendation. Directors Clark, Goold, Granados, Jones, Lawson, Trujillo, Valley, AYE. Directors Engellenner, Kelly, absent. Motion carried.*

**5. Bid Award—Station 27 Roofing and HVAC Repairs—(Teich)**

- In response to a Request for Bids, one bid was received:

<b><u>Company</u></b>	<b><u>Bid</u></b>
LG Construction, Incorporated	\$39,698

- Staff recommended the Board award the contract for Station 27 Roof Repair and HVAC corrections, including the option to replace the patio cover, to LG Construction, Incorporated, at 3512 53<sup>rd</sup> Street, Sacramento for \$39,698. The District General Counsel has approved this recommendation since the District only received one bid.
- **Board Action:**  
*Granados/Goold—approve staff recommendation. Directors Clark, Goold, Granados, Jones, Lawson, Trujillo, Valley, AYE. Directors Engellenner, Kelly, absent. Motion carried.*

**6. RESOLUTIONS TO ACQUIRE REAL PROPERTY—(Ernst)**

- A. Resolution-Authorize the Purchase of Property at 2734 Ribier Way and Designation of Fire Chief to Sign Legal Documents on Behalf of the District
- B. Resolution-Authorize the Purchase of Property at 2738 Ribier Way and Designation of Fire Chief to Sign Legal Documents on Behalf of the District
- C. Resolution-Authorize the Purchase of Property at 2746 Ribier Way and Designation of Fire Chief to Sign Legal Documents on Behalf of the District
- D. Resolution-Authorize the Purchase of Property at 10597 Folsom Blvd. and Designation of Fire Chief to Sign Legal Documents on Behalf of the District
- E. Resolution-Authorize the Purchase of Property at Zinfandel Drive APN# 072-2860-003 and Designation of Fire Chief to Sign Legal Documents on Behalf of the District

Action Item No. 6 was moved to the Board meeting of May 10, 2007.

**PRESENTATION ITEM(S)**

[ITEM TAKEN OUT OF ORDER AFTER CIVILIAN AWARDS]

**1. Appeal of Fire Prevention Bureau Decision—(Eastman)  
Glenda and Don Yokoyama**

- Glenda Yokoyama referred to her letter to the Board dated March 21, 2007, appealing the requirement to upgrade the wharf fire hydrant near her property at 1376 Fitch Way to a steamer fire hydrant in order to obtain a permit for their residential remodel project.

A Letter of Dispute was also filed under Government Code Section 66020 of the Fee Mitigation Act.

Ms. Yokoyama stated plans to remodel and upgrade their home were started in 2005 to provide space and access for an aging and disabled mother. There is no NFPA record of a life lost in a one-family dwelling protected by a fire sprinkler system. The appeal was based on three reasons: (1) there are historical inconsistencies about who is required to replace hydrants such as water purveyors or those given the choice of sprinkling or replacing the hydrants, (2) it is a disproportionate fee placed arbitrarily on a select group of homeowners to upgrade a deficient system which places an unfair financial burden on the homeowners and discourages the sprinkling of homes because of the cost for both, and (3) the extensive fire sprinkling system being installed in their home will mitigate the required fire flow.

- Fire Marshal Jim Eastman gave a PowerPoint presentation, illustrating among other things:
  - Background history outlining events surrounding the application for a building permit.
  - Fire flows for construction projects are determined by the initial calculation of the square footage of a given structure.
  - In this case, a Certificate of Release is required before a building permit can be issued on existing structures that undergo an alteration or addition that results in an increase in area of 50 percent or more, **and** the final total area is over 3,599 square feet.
  - Expansion of the existing structure requires the hydrant upgrade.
  - Code history dealing with fire hydrants. In some cases, both a hydrant and sprinkler system would be required.
  - Neighboring homes required to upgrade fire hydrants were shown.

- Deputy Fire Marshal Broderick stated a communication from the local water district advised that plans for upgrading the existing system will occur during the next 7 to 20 years, with no immediate master plan for the appellant's area.
- Fire Marshal Eastman stated the cost for the proposed hydrant change was approximately \$5,500.
- Director Jones volunteered to accompany Ms. Yokoyama to meet with the water district and Fire Marshal to discuss a larger plan such as a sharing of hydrant costs by those that benefit.

Ms. Yokoyama expressed a desire to resolve the issue at this level.

- Counsel Margarita stated he reviewed Fire Marshal Eastman's presentation. The decision made and scope should be global focusing on the community as a whole. The safety of the whole community constitutes a rational basis for making a Board decision.
- Fire Marshal Eastman agreed the decision should be based on the overall safety of the community.
- Vice President Trujillo stated this issue would be placed on the Board agenda of May 10 for action.

**PRESIDENT'S REPORT—(Kelly)**      None

**FIRE CHIEF'S REPORT—(Mette)**

- Fire incident report – Eight significant working fires.
- April 21 – Arson attack on a church in Orangevale. Person responsible not apprehended yet.
- Public Information Officers are working with several media outlets on Public Service Announcements for drowning prevention.
- Operation River Safe Program – obtained 700 new life jackets in addition to the several thousand on hand for loan-out.
- Helicopter Workshop – Talked with Art Negrette today. Previously discussed a second workshop but it was felt best to allow Mr. Negrette to finish the final report and then either bring it back to a Board meeting or schedule another workshop. Requested Board direction.
- **Board Direction:**  
*General consensus to move ahead with the final report which will take about 30 days and bring it back to a Board meeting.*

- Arden Arcade Cityhood – Since the City of Sacramento is discussing annexation, suggested the District become involved and get behind the effort to support cityhood. Recommended placement on the next agent and invite some cityhood proponents. He will try to contact some of these people.
- FDAC Conference – Attended last week with Chief Latta and Chief Baltzell. Lobbying grant funds for two issues: the radio operability will go digital in about 20 months at a countywide cost of around \$60 million; Emergency Management Performance Grant funds for training, preparedness, etc., based on a high risk area prone to flooding.
- May 4–9 – Attending the Metro Fire Chiefs Conference in Los Angeles.
- Presented tee shirts to the Board members from the District recruitment team promoting Sacramento Metropolitan Fire District along with the District website.

**GENERAL COUNSEL’S REPORT—(Margarita)**      None

**COMMITTEE AND DELEGATE REPORTS:**

**Executive Committee—(Kelly)**

- TBD

**Communications Center Delegate—(Valley)**

- Received report.
- Next Meeting: May 29, 2007 – 10:30 AM

**California Fire & Rescue Training Authority—(Goold)**

- Next meeting: TBD

**Finance Committee—(Jones)**

- Next meeting: May 10, 2007 – 5:00 p.m.

**Policy Committee—(Lawson)**

- Met today and two items were pulled until the next meeting.
- Next meeting: May 24, 2007 – 5:00 p.m.



**BOARD MEMBER QUESTIONS AND COMMENTS:****Granados:**

- Thanked Fire Chief Mette, Director Lawson and Director Trujillo, and General Counsel Margarita for attending his father's service.
- Disappointed with comments in the Bee because he expressed his feelings about the support he got from the firefighters and the people at Metro.
- Thanked Fire Marshal Eastman for his excellent presentation. Need to be consistent with the codes. He was in favor of the sprinkler ordinance.
- Coordinated some training fires with Metro and will be working with the Training Division to get a few more opportunities.

**Goold:**

- Some Fire Camp officials were present and he suggested Metro Fire support a Fire Camp scholarship program for incidental things like transportation to enable participation, even though there is no cost.
- Thanked the Turnout Committee for their well-written work and quality of participation. Requested a presentation on the EMS Coordinators' positions using the Turnout Committee report as a model process. A lot of consensus was built.
- Viewed some videotape sent to his home from the Citrus Heights City Council with a letter, which he supported. In view of the Sacramento Bee write up, as elected officials we have an obligation to open up our books to the call for an external audit. He felt the City of Rancho Cordova would follow suit and write the same kind of letter.

Fire Chief Mette stated we are almost done with an outside audit. The same firm will do the annual audit and not the County. He has not heard from any cities about an audit and felt no one is saying we are not opening up our books.

**Jones:**

- Budgets and audits of a public agency are of a public nature. The Finance Committee meeting is May 10. Month-to-month revenues and disbursements are part of the presentation. It is a public meeting and all are invited.
- Glad to hear that the Arden Arcade Incorporation Committee is interested in talking to us. At the last LAFCo meeting there seemed to be a side discussion about an annexation from another existing city. Peter Brundage, Executive Director of LAFCo, pointed out in an article that the incorporation process has been started and on track; however, annexation is a separate process that needs to be brought to LAFCo. Even though there might be general discussions, these are two totally separate issues and right now it is only the question of incorporation.

- Attended opening ceremonies and a luncheon for the Twelfth International Conference of Women in the Fire Service; started today through Saturday in Oakland, California. Representatives from the fire service, men and women from ten different countries were there. Honor the Past and Inspire the Future was the theme. Encouraged reaching out to women in fire service on their web page for potential academy recruits.

**Lawson:**

- He and Director Trujillo met today with State Senator David Cox. Both had deep concerns about the editorial and the misrepresentation and hype that the Bee has demonstrated to our communities in general. Senator Cox was given a full report of what has transpired under Fire Chief Mette's administration such as helicopter issues and the broadening of the informational base through a workshop; full audit is being done – he would like to see the findings; the past surface audits did not justify what the problems were. The focus of this administration was positively demonstrated. Unable to answer some legal questions and committed Counsel Margarita to call Senator Cox's office tomorrow to discuss the issues. Wanted the communities of every Board member to know that we are not afraid to address issues and everything has been done with respect to the community.

**Trujillo:**

- Commented on Patrick Quinn and his heroic act of CPR. He has something scheduled in the division he represents with training for the constituents who want to come. CPR is an important thing for every person to know and the training is worth it.
- Thanked staff for their reports.
- Thanked Fire Marshal Eastman for an excellent PowerPoint presentation and explanation to a concerned constituent. Suggested a workshop might provide residents with a better understanding.
- Thanked Board Clerk Tilson for an excellent job in keeping the Board informed and expressed his appreciation for her help.
- Thanked Fire Chief Mette for the tee shirt.
- Thanked the men and women of the fire service that work for Sacramento Metro Fire for a tremendous job day in and day out. He felt we have the best-trained firefighters anywhere.
- Negative articles are always heard on what our firefighters are doing. He called upon Captain Brian Rice to report on some positive things that the firefighters are doing.

**Brian Rice:**

- The most important thing the firefighters were involved in recently ended tragically last night for baby Trevor Kott who was six months old and suffered from leukemia. A one-day bone marrow drive was put together and done at the union office. Four to five hundred firefighters and police officers were tested. The Blood Source donated the cost for law enforcement and fire service. A number of citizens from the community came in and the Local paid the cost. Unfortunately, a match for Trevor was not found, but everybody tested will go into a nationwide bank with the hope that someone will benefit.

**RECESS TO CLOSED SESSION 7:17 PM**

[Taken out of Order after Action Items]

**RECONVENE TO OPEN SESSION 8:00 PM****CLOSED SESSION GOVERNMENT CODES:**

Report by General Counsel Margarita:

**1. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION**

Pursuant to California Government Code Section 54956.9(b)(1)

No action.

**2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

Pursuant to California Government Code section 54956.8

Property: 10811 International Drive, Rancho Cordova, Sacramento County, CA  
APN 072-0690-094

Agency Negotiator: Don Mette, Fire Chief

Negotiating Parties: Sacramento Metropolitan Fire District and  
Property Owner Patricia Brunetti or assigns

Under Negotiation: Price and terms/conditions of purchase

No action.

**ADJOURNMENT** – Meeting was adjourned at 8:35 p.m.

---

Matt Kelly, President

---

Thomas J. Lawson, Secretary

---

Charlotte Tilson, Clerk of the Board